

WELCOME TO REGENCY PLAZA!

You are receiving a hang-tag which allows you to park here at the building, however, there are some rules and regulations that you need to be aware of.

Please know that the parking garage is patrolled up to 3 times per day by a parking company and fine-based tickets are assessed to vehicles that are parked illegally in the garage.

Below is a list of rules that will assist you in not getting a parking ticket.

RULES OF THE PARKING GARAGE:

1. All vehicles need to be registered with the building management office. Should you get a new vehicle or new license plate, it is your responsibility to provide this information to building management.
2. 2-hour visitor parking is cumulative per day. Temporary parking passes can be obtained for visitors that will be here longer than 2-hours. A \$40 ticket will be issued to visitor's exceeding the 2-hours limit.
3. Do not park in reserved or visitor spaces if you have a non-reserved hang-tag or you will get a \$40 ticket.
4. Do not park in compact parking if your vehicle is not a compact.
5. Garage speed limit is 5 MPH. Please be very cautious when driving through the garage as maintenance and cleaning staff are often in there working.
6. Left home without your parking hang-tag? Stop by Suite 1210 for a temporary day parking pass.
7. Tenants may not use visitors parking. If hang-tag is present in your vehicle and you are parked in visitors parking, you will automatically get a ticket no matter how long you are parked.
8. Utilizing a designated handicap parking space requires a state-issued handicap placard or license plate. The fee for violating this is \$150 (tickets are issued by the city and county of Denver).
9. Parking garage gates close at 6pm on the west side and 6:30 on the east side Monday-Friday and are locked down completely on the weekends. Access cards must be used to gain entry on the east side gate after 6pm.
10. Lost hang-tags are replaced at a fee of \$50.00.

If at any point in your employment at the building you have any questions regarding parking, please feel free to contact your office manager or building management.

Acknowledgement:

(I have received and understand the parking garage rules and regulations:

Name:

Company Name:

Date: